

**LITCHFIELD CAPITAL IMPROVEMENTS COMMITTEE  
SPECIAL MEETING  
MONDAY, NOVEMBER 20, 2017  
LITCHFIELD TOWN OFFICE BUILDING – 7:00 P.M.**

**1. Call to Order:** Chairman David T. Wilson called the meeting to order at 7:00 p.m.

Present: Leo Paul, Edwin Evers, David T. Wilson, Raz Alexe, Fran Carpentier

Absent: James Koser, Amaechi Obi, Interim Finance Director

**2. Approve Minutes**

**a) Regular 12/13/16: Motion:** Fran Carpentier moved to approve the special meeting minutes of December 13, 2016. L. Paul seconded, all voted aye and the motion carried.

**3. Election of Officers**

**a) Chairman: Motion:** Leo Paul moved to nominate David T. Wilson as Chairman, and Ed Evers seconded the nomination. **Motion:** L. Paul moved to close nominations and E. Evers seconded. All voted aye and the motion carried. Upon voting for David T. Wilson for Chairman, all voted aye and the motion carried.

**b) Secretary: Motion:** L. Paul moved to nominate Fran Carpentier for Secretary, and E. Evers seconded the nomination. L. Paul withdrew his motion and E. Evers withdrew his second. **Motion:** Ed Evers moved to nominate Leo Paul as Secretary, and Fran Carpentier seconded. **Motion:** F. Carpentier moved to close nominations and E. Evers seconded. All voted aye and the motion carried. Upon voting for Leo Paul for Secretary, all voted aye and the motion carried.

**4. Set Dept. Request Meeting Schedule**

S. Dionne reviewed the requests that have been submitted so far with total of \$4,051,260 and the Committee will hope to pare it down to be in the neighborhood of \$3 million. Department presentations for 11/28/17 will be Fire & EMS, BOE, and Park and Rec.

**5. Possible Request Review:** deferred to next meeting

**6. Review CIC Meeting Schedule:** D. T. Wilson said he will be away for the December 5<sup>th</sup> meeting. **Motion:** L. Paul moved to adjust the 2017 meeting schedule as follows: cancel 11/14/17, add Special 11/20/17, regular 11/28/17, cancel the 12/5/17 meeting, regular 12/12/17 and 12/19/17 as scheduled. F. Carpentier seconded, all voted aye and the motion carried.

**7. Adjournment: Motion:** F. Carpentier moved to adjourn at 7:17 p.m. and Ed Evers seconded. All voted aye and the motion carried.

Leo Paul, Jr.  
Secretary